



# The FreeRide Users Guide

The quickest way to get the most out of your FR200 & FR210

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#### Quick Start:

**Using the speakerphone**: press  $\square$ , then press number buttons to enter the number and make a call without the handset. Face the FreeRide and speak in a normal voice. Press  $\square$  to end the call. To switch from speakerphone to handset during a call, lift the handset.

Adjust volume during a call by pressing either – or +.

Press M to mute or 'unmute' your own voice.

Redialing: press Dial twice.

**Putting a call on hold**: press **Hold**. To get the call back, press the **Line** button on which the call is held. If FreeRide **rings and you can't answer**, you've probably pressed a button. Press **Cancel** several times, until nothing happens in the display. Then answer. If FreeRide asks for **Station Name Here**, ignore it until you get to "Entering Station Name" on page 10.

#### BUT before anything else, you need to know...

HOW THE ARROW BUTTONS WORK HOW SHIFT, PRIMARY, AND SECONDARY BUTTON FUNCTIONS WORK HOW THE CANCEL BUTTON WORKS HOW THE SELECT BUTTON WORKS HOW THE SAVE BUTTON WORKS

If you try to figure this out on your own, you'll be here all day. If you use the Guide it'll take half an hour.

#### So read on....

#### You need to know...

#### How primary and secondary button functions work

Every FreeRide button can have a primary and a secondary function. For example, on the **Dial** button, the secondary function is **Callers**. To use the primary function, press the **Dial** button. To use the secondary function, press **Shift**, then **Callers**.

#### How the Shift button works

Whenever you press **Shift**, an up arrow appears at the lower right end of the display. If you change your mind, press **Shift** again to cancel.

#### How the Save button works

You have to press **Shift** first, then press the **Save** button, to save entries or finish things.

#### How the Cancel button works

Press **Cancel** to exit from a menu or function. You can also press **Cancel** when you are entering names or numbers, to throw away changes instead of saving them. In fact, if you can't figure out what's going on, you can press **Cancel** to get you out of anything and start again.

#### How the Select button works

Press the **Select** button to choose the option, or to work with a displayed item or menu. When scrolling through lists of things, or looking through menu items, press **Select** to choose something. It's like clicking on something with a mouse button to *select* it.

#### How the ▲ ▼ ► ◄ buttons work

Use these buttons to select things, to scroll through lists, or to move the cursor in the display.

#### You'll also need to know this, but maybe later...

How to set your FreeRide with time, date, and name.	Page 10
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Auto redialing	Page 19
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## Introduction to FreeRide

## • FreeRide Explained

FreeRide is a *smart* phone, flexible, and powerful. You can set up speed dialing, and a list of your most-often called telephone numbers. Make calls with the handset, or hands-free with the speakerphone. Adjust the volume as you speak, and mute FreeRide for privacy. Built into FreeRide are all sorts of functions, provided by the Gateway. Every button has two functions, most of which you can change to suit your own needs. The FreeRide display is easy to read, and tells you a great deal about what happens on your own FreeRide while you're out.

## • How FreeRide Works

The illustration shows the basic grouping of FreeRide buttons by function. Your FreeRide may have different labels on some buttons.



Press a line button to select an external line. FreeRide has two lines.

Press a **speed dial button** to dial a linked Directory item.

Press number buttons for numbers, letters, or special characters.

Press control buttons to operate many basic functions of FreeRide.

A description of each button and button type is in the following pages.

#### • How the Buttons Work

To use the primary function, press the button. To use the secondary function, press **Shift**, then when an up arrow appears in the display, press the button.

#### **BUTTON FUNCTIONS**

Line 1, Line 2 - Select an external line.

▲ ▼ ► ◀ Display more information, or move the cursor in the display.

Cancel Exit from a menu or function, or reject an editing change.

Del Delete single characters or list entries.

Select Select the displayed option.

Save Save entries or choices.

Shift Select the secondary function of a button by pressing this button first.

Speed Dial Speed dial a linked Directory item.

Voice Mail Linked to a directory entry, which redials voice mail system

**Directory** Display the Directory.

Auto Rdl Redial a busy number.

Dial Call a displayed number or display the Dialed list.

**Callers** Display the Callers list.

Flash Signal that special instructions will follow.

**DND** Turn the Do Not Disturb function on or off.

**Setup** Display the setup menu.

Transfer Put a call on hold to transfer it.

**Hold** Put an outside call on hold. Press sound control buttons to control sound on the speaker and handset.

+ - Adjust the volume of the handset, speakerphone, or ringer.

M Mute. Turn the handset or speaker microphone on or off.

Speakerphone. Turn on the speakerphone instead of the handset.

## • How the Display Works

The display shows text and icons to give information about the status of FreeRide. The display is blank only if FreeRide is not receiving power. The illustration shows an example of a FreeRide that is powered, and in use. Text can display name, number, time, date, length of call, prompts, and menu options. If you have a long FreeRide, the display looks like this:



If you have a short FreeRide, the display looks like this



#### • <u>Icons</u>

Icons show the status of lines, handset, speakerphone, batteries, and use of the **Shift** button. Twenty seconds after a power failure, all flashing display icons stop flashing.

#### Line Status Icons

Icons for line status appear above the Line buttons. Line icons are always present in the display. If no icon appears above a line, the button function has not been assigned.

lcon	Line Status
	Not in use
	Busy
	Handset in use
0 🗍	Speakerphone in use
0 🕅 flashing	Ringing
flashing	On hold

#### **Battery Icon**

Normal operation is when the FreeRide is receiving power through the line cord. No battery icon appears when FreeRide operates normally with good batteries. Replace the NiCad batteries every five years.

Batt	ery Icon	Normal Operation	During Power Failure
Î	outline flashing, inside flashing	Fast charging	
	outline on, inside on		Good
Î	outline on, inside flashing	Fair	Fair
	outline flashing, inside off	Poor	Poor

#### Shift Icon

Whenever you press Shift, an up arrow appears at the lower right end of the display

## • Moving Around in the Display

To enter or edit information in the display, press ► or ◄ to move the cursor.

When you open a list or a menu, the first item is displayed. Press  $\mathbf{\nabla}$  or  $\mathbf{A}$  to scroll through the items.

Three periods after a menu option mean you need to press **Select** to display the next level of options.

For example, in the Setup menu, when you see

Buttons... press Select to see the options.

Buttons...

## Setting Basics

• Introduction

The basic settings of a FreeRide are: time, date, and station name. These settings can be easily changed.

## • Changing Settings

Set up a FreeRide for a new user by changing the basic settings for time, date, and station name.

#### **Getting out of things**

Press Cancel repeatedly to get out of something and start again.

#### **Using Set Up Mode**

Use setup mode to set and change the time, the date, the station name, and the functions of buttons.

Press **Shift**, then **Setup** to put the FreeRide into setup mode.

Press Cancel to get out of setup mode.

Tip: Press Cancel repeatedly to return to the basic display.

## • <u>Setting Time</u>

The displayed time can be either 24 hour or 12 hour.

## Setting Time

Example For 12-hour time to	For 12-hour time to display, with a time of 1:07 p.m.:	
Press these buttons	To see this in the display	
Shift Setup Select	Time: <u>1</u> 5:34 24 Hour	
1 3 0 7	Time: 13:07 <u>24 Hour</u>	
▼	Time: 13:07 <u>12 Hour</u>	
Shift Save Cancel	Your Name 1:07 Sat Apr 20	

The displayed time can be either 24 hour or 12 hour.

#### To set the time:

- 1. Press **Shift** then **Setup**, then **Select**.
- 2. Press number buttons to enter the time as 24- hour time. If the time is correct, press ► to move past the time to the type of time.
- 3. Press ▼ to select a display of either 24 Hour or 12 Hour time. If you select 12-hour type of time, it doesn't display until you save your settings, and return to the main display.
- 4. Press **Shift**, then **Save** to save your entry, then press **Cancel** to get out of the setup mode.

#### • <u>Setting Date</u>

Example For Tuesday, May 2, 2000:

## Setting Date

For Tuesday, May 2, 2000:	
To see this in the display	
ect Date: <u>Sat</u> Apr 20 1997	
Date: <u>Tue</u> Apr 20 1997	
Date: Tue <u>May</u> 20 1997	
Date: Tue May <u>23</u> 1997	
Date: Tue May 23 2000_	
Your Name 1:07 Tue May 23	

#### **Procedure To set the date:**

- 1. Press Shift, then Setup, then **V**, then press Select. The cursor is under the day of the week.
- 2. Press ▼ to select a different day.
- 3. Press  $\blacktriangleright$  to move to the month, then select with  $\checkmark$  and  $\blacktriangle$ .
- 4. Press  $\blacktriangleright$  to move to the day, then select with  $\P$ .
- 5. Press  $\blacktriangleright$  to move to the year, then press number buttons to enter the year.
- 6. Press Shift, then Save to save your entry, then press Cancel to get out of the setup mode

#### • Entering Station Name

On the FreeRide, you can enter up to 15 characters, including spaces, for the station name. To delete a character, put the cursor in the space and press **Shift**, **Del**.

Example To enter	the name SAM in upper-case letters:
Press these buttons	To see this in the display
Shift Setup ▼ ▼ Sele	ct Station Name:
7777 ▶ 2 ▶ 6	Station Name: SA <u>M</u>
Shift Save Cancel	SAM 1:07 Tue May 23

Procedure To set the station name:

- 1. Press **Shift**, then **Setup**, then **▼**, then press **Select**. The cursor is in a blank space for the first letter, or under the first letter of a name.
- 2. Press a numbered button to select and enter an upper-case letter, then press ► to move to the next space. To delete a character, put the cursor in the space and press **Shift**, **Del**.
- 3. Press **Shift**, then **Save** to save your entry, then press **Cancel** to get out of the setup mode.
- 4. To enter the station name in upper- and lower-case letters, search for the letters with the  $\mathbf{\nabla}$  and  $\mathbf{\Delta}$  buttons,

Or use the \* button for vowels, and the # button for some lower-case letters, then the  $\mathbf{V}$  or  $\mathbf{A}$  buttons to scroll through the rest of them

Example To enter the name Sam in upper- and lower-case letters:

Press these buttons	To see this in the display
Shift Setup ♥ ♥ Select	Station Name:
7777 ▶ ★ ▶ ####▼	Station Name: Sa <u>m</u>
Shift Save Cancel	Sam 1:07 Tue May 23

#### • Adjusting Ring

Each line on FreeRide can have a different ringing sound. You can also turn off ringing for any line.

#### Ring Sound

To change the ringing sound:

- 1. Hold down the button for the line until you hear a beep.
- 2. Press **V**, **Select**, then **V** until you find the sound you want.
- 3. Press Shift, Save to save your selection, then Cancel.

#### **Ringer Volume**

To change the volume of the ringing sound, hold down the +- button while the handset is down and the speakerphone is off.

#### **Ring Repetition**

To change the number of times a line rings before stopping:

- 1. Hold down the **Line** button until you hear a beep.
- 2. Press **V**, **Select**. The message **Abbrev**. (**Rings**): displays
- 3. Press  $\mathbf{\nabla}$  to select the number of rings.
- 4. Press Shift, Save to save your selection, then Cancel.

#### • Labeling a Button

To identify the blue, unlabeled buttons, use the extra labels that come with FreeRide as you enter button settings.

- 1. Lift off the button cap by prying up each side with the tip of a small screwdriver, or a nail file, or even an unbent paper clip.
- 2. Write the primary and secondary setting names on the label.
- 3. Stick the label on the button.
- 4. Replace the button cap

## <u>Using Lists</u>

How Lists Work

FreeRide has three lists: a Directory, a Dialed list, and a Callers list. The Directory is a list that you create. The Dialed and Callers lists are records that FreeRide creates from the calls you make and receive.

#### • <u>Directory Structure</u>

A Directory item has a name and a number. The Directory stores up to 40 entries, arranged alphabetically.

## **Entering Directory Items**

Example	To enter a new Directory item for "Ann" with the area code 800, telephone number 555-1234, and 9 to get an outside line:	
Press these buttons		To see this in the display
Directory		Some Name Some number
Shift 🕨		New Name Here New Number Here
Select		-
2 ▶ ★★★★▲	▶ ****▲	An <u>n</u>
• •		Ann -
9 ♥ ▶ 1 8 0 0 5 5	551234	Ann 9,18005551234_
Shift Save Cance	el	Sam 1:32 Tue May 23

To enter a new Directory item:

- 1. Press **Directory** to display the first directory item.
- 2. Press **Shift** ►, to display **New Name Here**, if it is not already displayed, then press **Select**. The FreeRide Directory has two types of fields for entering information: name and number.
- 3. Enter characters in the name field. Press ► after each letter, to move to the next letter. For special characters press the ▼ or ▲ or 1 or 0 buttons repeatedly. You can also press \* or # repeatedly for shortcuts.
- 4. Press ►► to move to the number field. You can enter only numbers and some special characters in the number field. You don't have to put a hyphen or parentheses or spaces in telephone numbers. Just put the numbers in a string with nothing between them. It you need a pause for an outside line, or to get long distance, or some other special signal, look for the character to

enter in "Special Characters in the Number Field" on the next page. For special characters press the  $\mathbf{\nabla}$  or  $\mathbf{\Delta}$  buttons.

5. Press Shift, Save to save the item in the Directory, then Cancel to exit.

#### Special Characters in the Number Field

Some characters are code for special operations.

With your cursor in the number field, press  $\blacktriangle$  or  $\intercal$  to select special characters.

- , One-second pause
- ; Five-second pause
- F Flash
- R Release
- ? Wait for call-progress tone
- W Wait for normal or stutter dial tone
- ! Wait for normal or stutter dial tone, hang up if not found
- D Wait for normal dial tone

#### • Fixing a Partial Directory Item

If you find a partial Directory item, or if you get only part way through entering something in the Directory, you can always fix it later.

- 1. Press **Directory**, then **▼** or **▲** to find the item, then press **Select** to be able to fix it.
- 2. Press > or < to move the cursor, then number buttons to add to or change the item.
- 3. When the item is fixed, press **Shift**, **Save** to save the changes, then press **Cancel** to exit.

#### • <u>Changing Directory Items</u>

You can change Directory entries that are not locked.

**Tip:** When you edit a speed dial number, you are editing the Directory item. Display or edit a speed dial number by holding down the button until it beeps, then press **Select** to edit.

To edit a Directory item:

- 1. Press **Directory**, then **▼** or **▲** to find the number. Or hold down a speed dial button, then press **▼** or **▲**.
- 2. Press **Select** to be able to change the item.
- 3. Press  $\blacktriangleright$  or  $\blacktriangleleft$  to move the cursor.
- 4. Edit the name or number by pressing number buttons.
- 5. Press Shift, Save to save the edits, then press Cancel to exit.

#### • Locking and Unlocking Directory Items

You can lock a Directory item so that it cannot be changed nor deleted, even accidentally.

To lock a Directory item:

- 1. Press **Directory** to display the directory.
- 2. Press  $\mathbf{\overline{v}}$  or  $\mathbf{\underline{A}}$  to find the item.
- 3. Hold down Transfer until appears before the number. To unlock an item, hold down Transfer until disappears. If you do not have a Transfer button, see "Changing Button Functions" on page 22 for information on assigning this function to a button.

#### • <u>Linking Speed Dial Buttons</u>

Speed dial buttons are linked to Directory items. You can set up speed dial buttons to call the numbers assigned to them. A button does not store a number. It is linked to a Directory item. If the Directory item is deleted, the speed dial button no longer dials the number. To link a speed dial button to a Directory item:

- 1. Press **Directory**, then  $\mathbf{V}$  or  $\mathbf{A}$  to find the Directory item.
- 2. Hold down the speed dial button until you hear a tone.
- 3. Press Cancel to exit.

To make a secondary link, press **Shift** before you hold down the speed dial button.

Tip: Use the button labels that come with your FreeRide to label your linked speed dial buttons.

**CAUTION:** You can't unlink a button. You can change the link. But if you delete the link, you delete the Directory item. Link to another item, don't delete.

If you cannot assign a link to a Directory item, the button does not have Speed Dial function. Before you can link a button to a Directory item, the button must have a uniquely-numbered Speed Dial function, between SD1 and SD20. Please see "Buttons Menu" on page 22, to assign button functions. If you link a speed dial button to a locked Directory item, you must unlock that Directory item before you can change the link.

### • <u>Using the Directory</u>

After you've entered items in the Directory, you can scroll through the Directory and select an item to dial. This saves time in looking up telephone listings, and trying to remember long-distance numbers.

To dial a Directory item:

- 1. Press **Directory**, then  $\mathbf{\nabla}$  or  $\mathbf{A}$  to find the Directory item.
- 2. Press **Dial** to call the displayed number.

**TIP:** The Directory is sorted with numbers and non-alphabetical characters first, then upper-case letters, then lower-case letters. To find a Directory item, you can press the numbered button corresponding to the first letter in the name, then press  $\mathbf{V}$  or  $\mathbf{A}$  to find the item.

#### • <u>Using the Dialed List</u>

The Dialed list records the last 15 outgoing calls. Each record includes the name or number, and the time, date, and length of the call. The most recent call is displayed first. If several calls were made, one after the other, to the same number, only the last call appears in the Dialed list. Use the Dialed list to find a previously-called number. Press **Dial** to call the displayed number.

To display the Dialed list:

- 1. Press **Dial** to display the most recently dialed number.
- 2. Press ▼ to display earlier calls.
- 3. Hold  $\blacktriangleright$  down to see time, date, and length of a call.
- 4. Press Cancel to exit.

## • <u>Using the Callers List</u>

The Callers list records the last 25 incoming calls. Each record includes the time, date, and length of the call. The Callers list also records the time and date of missed calls. With Gateway Caller ID, the name or number of the caller is displayed. The most recent call is displayed first. If you missed several calls from the same caller, the time and date of the most recent call and the number of missed calls are displayed. If you answered several calls from the same caller, each call is a separate record.

To display the Callers list:

- 1. Press **Shift**, **Callers** to display the most recent call.
- 2. Press ▼ to display earlier calls.
- 3. Hold  $\blacktriangleright$  down to see time, date, and length of a call.
- 4. Press **Cancel** to exit.

## • Deleting from Lists

You can delete any Directory item that is not locked and any record from the Dialed and Callers lists.

**CAUTION:** Use a lot of caution in deleting an item in the Directory. If it is linked to a speed dial button, the button won't work after the Directory item is deleted.

To delete an item from a list:

- 1. Press Directory, or Dial, or Shift, Callers to display the list.
- 2. Press  $\mathbf{\nabla}$  or  $\mathbf{A}$  to find the number.
- 3. Press **Shift**, **Del** to delete the item.
- 4. Press **Cancel** to exit.

When you assign a setting to a speed dial button, you are linking the button to a Directory item. If you delete that item, you disable the speed dial button.

#### • <u>Copying from Dialed or Callers List to Directory</u>

You can copy a number from the Dialed or Callers list to the Directory. You cannot copy a number that was speed dialed. It is already in the Directory.

To copy a number to the Directory:

- 1. Press Dial, or Shift, Callers to display the Dialed or Callers list.
- 2. Press  $\mathbf{\overline{v}}$  or  $\mathbf{\underline{A}}$  to find the number.
- 3. Press **Shift**, **Save** to save the entry to the Directory. You hear a confirmation tone or, if the Directory is full, an error tone.
- 4. Press **Directory**. The copied item is displayed, and labeled **Saved**. If not, find the entry with **▼** or **▲**.
- 5. Press **Select** to enter or edit the name.
- 6. Press Shift, Save to save the item, and Cancel to exit

## • <u>Changing Items in the Dialed and Callers Lists</u>

You can edit, but not save, a number in the Dialed or Callers list. For example, if you call a foreign country and reach a wrong number, display the Dialed list to see if you dialed the number correctly. Rather than dial the whole number again, edit the incorrect number, then press **Dial**.

To edit a number in the Dialed or Callers list:

- 1. Press **Dial** or **Shift**, **Callers** to display the list.
- 2. Press  $\mathbf{\nabla}$  or  $\mathbf{A}$  to find the number.
- 3. Press **Select**. **Dialing Editor:** is displayed. If a number is not displayed, you can enter one at the flashing cursor.
- 4. Press  $\blacktriangleright$  or  $\blacktriangleleft$  to move the cursor.
- 5. Edit the number by pressing the number buttons. To insert a digit, press Shift, >.
- 6. Press **Dial** to call the edited number. The edited number is saved as a record in the Dialed list.

## Calling

#### <u>Making Calls</u>

You can use either the handset or the speakerphone when calling. During a call you can switch from one to the other and adjust volume.

#### • Using the Handset

Use the handset as with any telephone. FreeRide connects to a line when you lift the handset. If you do not hear a dial tone, press an available line button. To switch from handset to speakerphone during a call, press speakerphone, then replace the handset. If you hang up the handset without pressing speakerhone, you end the call.

## • Using the Speakerphone

To make a handsfree call with the speakerphone:

- 1. Press speakerphone.
- 2. Enter the number.
- 3. Face the FreeRide and speak in a normal voice.

4. Press speakerphone to end the call. To switch from speakerphone to handset during a call, lift the handset.

## <u>Adjusting Handset and Speakerphone Volume</u>

Use the + - key to adjust the volume. Volume adjustments do not affect the listener. At the end of the call, the handset volume returns to the default setting. By returning to the default setting at the end of the call, FreeRide protects you from accidentally being exposed to loud noise.

## • Transferring Calls

To transfer a call:

- 1. Press **Transfer**, which will hold the call and produce a dial tone.
- 2. Dial the number that you wish the call to be transferred to.
- 3. Hang up to complete the transfer.

If the call is not picked up, a hold reminder tone sounds after the first minute, then every 30 seconds. To retrieve an unanswered call, press **Cancel**.

## • <u>Redialing</u>

To redial previously-called numbers use the Dialed list. To redial the last number you called:

- 1. Press **Dial** twice.
- 2. Pick up the handset or press  $\square$ .

## • <u>Redialing a Busy Number</u>

This function works best for speakerphone calls. To automatically redial a busy number:

- 1. When you hear the busy signal, press **Shift**, **Auto Rdl**. Do not hang up. FreeRide will continue to redial at intervals until the call connects.
- 2. The Automatic Redial function ends if you press any button, or switch from handset to speakerphone or from speakerphone to handset. When all the lines are busy, you can use Automatic Redial to place your call as soon as a line is available.

To make a call when all lines are busy:

- 1. Enter the number.
- 2. Press Shift, Auto Rdl.

**Tip:** You can enter a number by selecting a record from the Dialed or Callers list, but not from the Directory.

#### • Editing a Number Before Dialing

You can enter a number into the Dialing Editor, edit it if necessary, and then dial it. This lets you be sure that the number is correct before dialing.

To edit a number before dialing:

- 1. Enter the number with the number buttons.
- 2. Press  $\blacktriangleright$  or  $\blacktriangleleft$ , then a number button to edit the number.
- 3. Press **Dial** to dial the displayed number.

You can also edit, then dial, a number from the Dialed or Callers list. For example, if you reach a wrong number, you can display the number in the Dialed list to check whether you made an error in entering the number. If so, you can edit the number, then dial it. To edit a number from a list:

- 1. Press **Directory**, or **Dial**, or **Shift**, **Callers** to display the list.
- 2. Press  $\mathbf{\nabla}$  or  $\mathbf{A}$  to find the number.
- 3. Press Select.
- 4. Press  $\blacktriangleright$  or  $\blacktriangleleft$ , then a number button to edit the number.
- 5. Press **Dial** to make the call.

## Answering

#### • Answering Calls

FreeRide tells you a lot about incoming calls, by ringing, showing a ringing line icon, and displaying a message with caller's number or name. When you pick up the handset or press speakerphone, FreeRide selects a ringing line. If it does not, press the line button that is ringing.

#### • **Displaying Caller Information**

You can display information about callers before you answer, or while you are on another call:

- The line number and call type (line or transferred)
- The caller's number or name.

The information is displayed for five seconds, or as long as your FreeRide is idle.

To display incoming-call information:

- 1. Press  $\blacktriangle$  to display the earliest incoming call.
- 2. Press **A** to display later incoming calls. Call information is displayed for five seconds.
- 3. Press **Select** to answer a displayed call.
- 4. Press **Cancel** to stop displaying incoming calls.

CAUTION: If you press Cancel while a line is ringing in the display, you terminate that call.

### • Holding and Retrieving a Call

Outside calls can be put on hold. When you put a call on hold, the line icon flashes. A hold reminder tone sounds after the first minute, then every 30 seconds. To put a call on hold, press **Hold**. To retrieve a call from hold, press the held **Line**.

### • Answering Second Calls

To answer a second call, put the current call on hold and press the ringing line button.

## • Displaying Active and Held Calls

If you have more than one line, FreeRide can show you the calls on your lines. The information displayed includes line number and call status (active, held, or busy).

To display calls:

- 1. Press **v** to display the earliest call.
- 2. Press **v** repeatedly to display other calls, in order of line number.
- 3. Press **Cancel** to stop displaying calls.

To retrieve a held call, when the call is displayed, press Select.

#### • Using Do Not Disturb

You can use the Do Not Disturb function to block incoming calls. Your FreeRide will not ring and outside callers can be connected to your voice mail.

To turn on Do Not Disturb function:

- 1. Press **DND**.
- 2. Press  $\blacktriangle$  or  $\blacksquare$  to display message options.
- 3. Press **Select** to select the displayed message.

To cancel, press DND. Do Not Disturb can be turned on or off at any time

### • <u>Checking Voice Mail</u>

The message light can be configured to flash when you have one or more messages. To check your messages, press **Voice Mail** button to connect to your voicemail system.

Your installer will have to configure the FreeRide **Voice Mail** message light, if you want the message light to go on when you miss calls, contact your installer to set up these options.

## Buttons Menu

#### • **Button Functions**

Every FreeRide button can have primary and secondary functions. You can change the primary and secondary functions of buttons that are not locked. Speed dial buttons also have settings, which link them to Directory items. To assign those settings, please see "Linking Speed Dial Buttons" on page 17.

#### Locked Buttons

Standard button functions are assigned at the factory. Button functions that operate FreeRide, such as **Setup, Directory**, numbers, and  $\blacktriangle \lor \blacktriangleright \triangleleft$ , are locked. You cannot change a locked function.

## • Changing Button Functions

You can change the functions of buttons that are not locked. For example, if you want to be able to end calls without replacing the handset, you can change the function of a speed dial button to Release. Although a locked button cannot be changed, the same function can be set up on another button. For example, if you frequently use the Callers list, you can change the function of a speed dial button from speed dialing to Callers function, to have two Callers buttons. To change the function of a button, first display the function:

- 1. Press **Shift**, **Setup** to open the Setup menu.
- 2. Press **VVV**. **Buttons...** appears in the display.
- 3. Press Select.
- 4. Press the button to display a primary function or, press **Shift**, then press the button to display a secondary function. The display shows the button number, ↓<sup>2</sup> for a primary function or 1<sup>6</sup> for a secondary function, and the function of the button. If the button function is locked, the display shows **Lock**.
- 5. Hold down the button, until you hear a tone and see a flashing cursor under the function name. Or, for a secondary function, press **Shift** before pressing the button.
- 6. Press  $\blacktriangle$  and  $\triangledown$  to scroll through the list of functions.
- 7. Press Shift, Save to select the function in the display.
- 8. Press Cancel, Cancel to exit.

## FreeRide Safety and Warranty

#### <u>Safety Instructions</u>

- 1 Follow all warnings and instructions marked on the FreeRide.
- 2 Never use the FreeRide with a power source different from the one described on the label. If you are unsure of the type of power supplied to your premises, consult your local power company.
- 3 Unplug the FreeRide from the wall outlet before cleaning. Do not use liquid or aerosol cleaners.
- 4 Do not use the FreeRide near water or in a damp environment.
- 5 Do not place the FreeRide on unstable furniture as it may fall and be seriously damaged.
- 6 Do not allow anything to rest on the FreeRide power cord or locate it where it may be stepped on.
- 7 Do not overload wall outlets or extension cords as fire or electric shock can result.

- 8 Never use a telephone, other than cordless, during an electrical storm. There is a remote risk of electric shock from lightning.
- 9 Never use a telephone to report a gas leak when in the vicinity of the leak.
- 10 Unplug the FreeRide from the wall outlet and have it checked by qualified service personnel if:
- The power supply cord or plug is damaged or frayed
- It has been exposed to water or has had liquid spilled on it
- It has been dropped or the cabinet has been damaged
- It exhibits a distinct change in performance
- It does not operate normally when you follow the User Guide instructions.

Adjust only those controls covered in the User Guide. Improper adjustment of other controls may result in damage and could require extensive work by a qualified technician to restore the product to normal.

#### • **<u>Product Warranty</u>**

This product comes with an industry standard warranty that covers defects in materials and workmanship. It does not cover damage to products resulting from physical abuse or electrical misuse. In cases where the warranty has expired, defective products will be returned to full working order for a nominal charge plus parts, labor and shipping. There is a handling fee for returned products in or out of warranty found to be free of defects. This warranty is in lieu of and excludes all other warranties expressed or implied including, but not limited to, the implied warranty of merchantability or fitness for a particular purpose. There are no warranties which extend beyond this limited warranty and in no event shall the manufacturers be liable for loss of anticipated profits, incidental or consequential damages, loss of time or other losses incurred in connection with the operation, possession or use of the equipment. For complete terms and duration, refer to the warranty information contained in the product packaging

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